

Minor Infractions

Teachers will handle but administration may be involved. These are examples of what may be minor.

- NAME CALLING
Includes put-downs, teasing, etc.
- IGNORING THE BELL
- GOING OUT-OF-BOUNDS DURING RECESS/NOON HOUR WITHOUT PERMISSION
- NEGLECTING TO SHOW APPROPRIATE HALLWAY/ASSEMBLY BEHAVIOUR
- DISPLAYING DISRESPECTFUL BEHAVIOUR
Not following classroom/school rules
- BRINGING PERSONAL ITEMS TO SCHOOL WITHOUT PERMISSION
- LITTERING ON SCHOOL PROPERTY
- SWEARING
- OTHERS

CONSEQUENCES

- Verbal reminder/conversation
- Student removed from situation or activity
- Student placed in "Safe" zone to observe appropriate behaviours
- Community service specific to the infraction
- Recess or noon hour detention
- Confiscation of property for a period of time
- Child phones home and/or note in agenda
- Note of apology
- Written reflection about incident
- Teaching opportunity (e.g. Student prepares lesson for younger grade)
- Community service
- Project work
- Retraining of appropriate behaviours
- Others

MAJOR INFRACTIONS

Administration will always be involved.

These are examples of what may be major:

- FIGHTING
- ANYTHING THAT COMPROMISES SAFETY OF OTHERS AND SELF
- DISRESPECTFUL BEHAVIOUR
- VANDALISM
- THEFT/EXTORTION
- THREATS
- REPETITIVE MINOR INFRACTIONS
- OTHERS

CONSEQUENCES

- Parents informed via phone call home or written letter
- Administration involvement
- Detentions at recess or lunch time (working on letter, picture, or assignment related to the incident)
- Loss of privileges
- In-school suspension
- Out-of-school suspension
- Documentation in cumulative file
- Police involvement if needed
- Note of apology
- Written reflection about incident
- Teaching opportunity (e.g. student prepares a lesson for younger grade)
- Community service
- Project work
- Others



Stewart
Hawke
School

For more information...
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Discipline Policy



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ELEMENTARY SCHOOL
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Discipline With Dignity

At Stewart Hawke School, maintaining the dignity of each person, in all situations, is crucial to managing behaviour. Effective discipline comes from teaching individuals to take responsibility for their behaviour.

At Stewart Hawke School we believe in the responsibility model of discipline. By implementing logical and consistent consequences, students will learn about their behaviour, their choices, and their impact on others while still maintaining their dignity.



OUR GOAL: to create an environment where everyone is safe.

OUR PLAN:

- **RESPECT**
- **SAFETY**
- **VIGILANCE and**
- **PRAISE**

(R.S.V.P.)

- R** We will demonstrate RESPECT by: treating others as we would like to be treated ourselves, listening carefully to any person who is speaking, and caring for personal and school property.
- S** We demonstrate SAFETY by: walking quietly in the hallways, keeping hands, feet, and other body parts to ourselves, organizing and picking up our materials, and keeping our space tidy.
- V** We will demonstrate VIGILANCE by: acting as a caring majority in this school community, aiding those who are in need of help, and reporting incidents of unacceptable behaviour to a staff member.
- P** We will demonstrate PRAISE by: celebrating our own and others' successes.

UNACCEPTABLE BEHAVIOURS:

Unacceptable behaviours are those that interfere with the R.S.V.P.'s and include any of the following:

Physical Aggression:

Pushing, grabbing, hitting, pinching, spitting, tripping, etc.

Social Alienation:

Gossiping, embarrassing others, ethnic slurs, excluding from group, etc.

Verbal Aggression:

Mocking, put-downs, swearing at others, etc.

Intimidation:

Threatening to do something to others, threatening with a weapon, playing a mean trick, etc.

Sexual Harassment:

Remarks, gestures, or actions of a sexual nature.

Cyber Bullying:

Abusive messages through the use of technology, ex: instant messaging/e-mail

Bullying is:

- when a person is the target, over time, of repeated negative actions causing the victim to feel hurt, scared, embarrassed, and/or angry.
- when one person has more power, so the person being victimized feels that he/she can't defend him/herself.

PROCEDURE

1. All infractions will be recorded. The home room teacher will receive a copy of the behaviour form.
2. For **Minor Infractions**, it is the responsibility of a "staff member" to intervene and assign consequences that may be warranted. The behaviour form (green or orange) and consequence will be communicated to the home room teacher.
3. For **Major Infractions**, an administrator will be involved in the process. Parent(s) will be notified.
4. Positive/appropriate behaviour will be recognized and celebrated.
5. Each incident will be treated on an individual basis, depending on circumstances, by the classroom teacher and/or administration.

Definition of Terms:

Infraction:

Any inappropriate behaviour that does not follow the guidelines of the classroom or school community.

Consequences:

A fair and logical action that addresses the inappropriate behaviour.